

# VEHICLE MOVEMENT RECORD

To Be Filled Out by Client



You spoke to who at our Office : \_\_\_\_\_ 1-800-387-9000 Ext: \_\_\_\_\_

Todays Date:
Shipping Date:
Online Quote (ID) #:

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Name: \_\_\_\_\_ Home #: (    )

Address: \_\_\_\_\_ Work #: (    )

City: \_\_\_\_\_ Cell #: (    )

Prov/State: \_\_\_\_\_ Post/Zip: \_\_\_\_\_ Destination #: (    )

Email: \_\_\_\_\_ Fax #: (    )

Auto  Std:  Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_ Color: \_\_\_\_\_

Lic Plate#: \_\_\_\_\_ Prov/State: \_\_\_\_\_ VIN#: \_\_\_\_\_

Model: 2Dr  4Dr  S/W  Truck 1/4  1/2  3/4  Dually  Ext  Roof Rack  Truck Cap

**What Would You Prefer When Shipping Vehicle Out:**

1. Drop at our Terminal  Yes (If Yes)      We Will Provide The Terminal Address  
 Address: \_\_\_\_\_ Ph #: (    ) \_\_\_\_\_

2. Pick-up from Commercial Location  Yes or Residence  Yes      Charges May Apply. (A) \$ \_\_\_\_\_ +Tax  
 Name: \_\_\_\_\_ Ph #: (    ) \_\_\_\_\_ Cell (    ) \_\_\_\_\_  
 Address: \_\_\_\_\_

**What Would You Prefer On Arrival:**

1. Pickup at our Terminal  Yes (If Yes)      We Will Provide The Terminal Address  
 Address \_\_\_\_\_ Ph #: (    ) \_\_\_\_\_

2. Deliver to Commercial Location  Yes or Residence  Yes      Charges May Apply. (B) \$ \_\_\_\_\_ +Tax  
 Name: \_\_\_\_\_ Ph #: (    ) \_\_\_\_\_ Cell (    ) \_\_\_\_\_  
 Address: \_\_\_\_\_

Quoted Price :	(E2A)	(F2B)	(misc) _____	_____ %	Total
\$	+\$	+\$	+\$	Tax : \$	\$

**IMPORTANT: Fax or Email Copy of Vehicle Registration or Insurance Slip And Bank Deposit Slip**



## **TERMS AND CONDITIONS OF SHIPMENT**

In order to fully understand the rights and privileges you have as our valued customer we urge you to carefully read the following Terms and Conditions before shipping your vehicle.

- 1.** AutoRail and its drivers jointly and separately are authorized by the vehicle owner to operate transport the motor vehicle between its pick-up location and the destination set forth on the invoice and to deliver the vehicle to the consignee at the specified destination. AutoRail will route vehicles from origin to destination.
- 2.** While in transit and in the custody of AutoRail or its agents, the vehicle must be covered under the owners insurance policy as mandated by provincial and state regulations through which the vehicle may be transported. While in transit, the vehicle may be covered under various Cargo Insurance arrangements of our sub carriers and agents. Additional insurance, at an additional cost, is available through your own insurance company if you feel necessary. NOTE: AutoRail does not cover the following while the vehicle is being shipped: under carriage, interior, mechanical / electrical items.
- 3.** While in transit, older vehicles or vehicles in exceptional condition can be insured for a higher value if a written appraisal for the value is faxed to our office prior to the time of shipment.
- 4.** Unless otherwise stated, AutoRail will assume that the vehicle under transport has been fully serviced, is fully insured, and is ready for shipment and that the owner assures AutoRail that no mechanical or structural defects exist which would in any way limit the safe operation and/or transportation of the vehicle. AutoRail disclaims any liability for normal road hazards; I.E cracked or chipped windshield, acts of God, or any mechanical or structural defects. We suggest that the vehicle be washed and waxed prior to delivery to AutoRail for shipment, in order to help protect the vehicle from the elements en route, such as break and or rail dust.
- 5.** AutoRail agrees to hold the vehicle under your insurance policy while in our storage facility for further shipment to its final destination, but liability is limited to the Cargo Insurance arrangements of our sub Carriers and Agents while in transit as Cargo. while in the event of a train derailment, train fire, or while being transported by Truck and an accident occurs our carriers have coverage, unless the vehicle is older than 20 model years. It is agreed that while ( in case) the vehicle needs to be driven, by an AutoRail staff or authorized AutoRail agent. to or from our nearest terminal location or from a location. to meet a Transport Truck for a connection to further ship the vehicle then , the owners insurance shall apply and be in force and cover any damages to the extent of that said policy's limitations. The customer also acknowledges that any storage or Tariff owing to AutoRail or its Agents premises is provided under the Warehouseman's Lien Act.
- 6.** The owner agrees to permit AutoRail and its agents to make adjustments, repairs or service calls up to \$150.00 that may be necessary while the vehicle is in transit. (IE) In case we could not reach you, this allows us to repair or replace your tire if it was flat or damaged. Then this would not hold up the shipment of your vehicle. AutoRail will seek the owner's approval prior to making any necessary repairs valued at more than \$150.00. The vehicle owner will reimburse AutoRail for the cost of repairs or towing on or before the time of delivery. AutoRail will impose a \$125.00 service charge for any vehicle that becomes a non-runner, or needs to be taken for service work while in our possession. Prices quoted by AutoRail do not include lubrication service, oil, maintenance, repairs or replacement parts. Quoted rates also do not include any special licenses, permits, and caravan fees, towing fees or custom brokerage fees that may be incurred as a result of importing or exporting a vehicle to or from Canada.
- 7.** The owner agrees that AutoRail and its agents are not responsible for any damage to the vehicle while intransit, for units that have been modified from the original manufacture's specifications, ie: oversized tires, Lift or lowering kits,. as well we are not responsible for environmental pollution, exhaust systems, antennas, wheel alignments, emergency brakes, windshield chips, wiring, mechanical or manufacturers' defects, corroded parts, loose or broken parts, after-market accessories, roof racks and storage containers, and items mounted on/under the dash. Personal or any belongings placed in the trunk or behind the rear seat must be below the window, at which additional charges will be assessed for weight restrictions. Personal or any belongings are not permitted on all destinations so check with an AutoRail agent who will then authorize. We suggest that you place hub caps, bras and other detachable items in the trunk of your vehicle for shipment and lower/store the antenna in the trunk. Aftermarket keyless entry and alarm systems must be disabled if possible. Any alarms or other sensor devices must be shut off, otherwise a service fee of \$150.00 will be imposed to disarm if the unit is not easily accessible to shut off or instructions are not posted on the dash of the vehicle.



**8.** Any claim for damage must be noted at the time of vehicle release and AutoRail must be notified by fax at 1- 800-204-4181 within 12 hours of release if any claim for damage is pending. The owner of the vehicle will be sent the Claim Filing Procedure or AutoRail will request items that must be emailed or faxed , and to which must be followed in order to receive any compensation. Items attached to the vehicle, which are damaged or stolen, will be assessed at the depreciated value using estimates from an authorized dealer. AutoRail imposes a \$550.00 deductible on any claim.

**9.** The owner is responsible for insuring that none of the following items are in the vehicle during shipment: personal belongings/effects, narcotics, medication, ammunitions, guns, money, articles of unusual value, contraband, negotiable and legal paper, gems or jewelry, objects of art, beer/wine/liquor, optical goods, live plants/animals, flammable goods, etc. Any personal items left in the vehicle are not insured, regardless if a tariff has been paid.

**10.** The vehicle owner will make sure that the vehicle is maintained with sufficient permanent anti-freeze protection. Failure to do so will absolve AutoRail from any liability in connection with damage to the engine or any other part of the vehicle and will be the responsibility of the vehicle owner or his/hers insurance. We recommend the gas tank should be half full, in order for us to run the vehicle for a period of time in preparation for the loading process. A fee of \$25.00 will be charged for insufficient fuel in the tank. Please inform us of any special security features, starting instructions, or details pertinent to the handling of your vehicle. It is important to note that in some cases where a vehicle does not offer proper tie downs, the vehicle may be tied down by the frame or suspension components of the vehicle and AutoRail cannot be responsible for weak or faulty parts.

**11.** AutoRail and its agents are restricted, for safety reasons from traveling in residential areas and therefore prefer to pickup vehicles in a commercial zone such as an auto dealer. However, the owner acknowledges that an authorized agent of AutoRail can pick up/deliver the vehicle. Any damages that may result from an event where the vehicle in transit becomes non running and requires to be pushed, pulled or towed on or off our equipment, are the responsibility of the owners and his insurer.

**12.** AutoRail agrees to transport your vehicle as promptly as possible in accordance with your instructions but, due to circumstances beyond our control, cannot guarantee an exact delivery time. AutoRail has provided you an estimate ( based on past History) of deliveries . Again, AutoRail will do the very best to have the vehicle arrive within the time frame mentioned but can not Gurantee an exact delivery time. AutoRail does not pay for vehicle rentals unless they are pre-approved in writing by AutoRail, nor shall it be liable for any non-use of your vehicle. For shipments across the international border, documentation including: vehicle registration, vehicle title, manufacture letter of conformity and a Bill of Sale (and if applicable copies of Passports and Visa documents), must be provided in advance of vehicle shipment. If when the driver is at the border and is delayed , a 1 hour grace period is offered for the documentation that is not in the hands of the broker or the driver or customs. If at any time, a vehicle is held up at the border or at a bonded warehouse due to inefficient documentation a daily storage and pick up fee will apply. A driver waiting time may apply which is \$ 95per/hr. AutoRail will allow a 1 hour grace period for drivers who are held up at the border. AutoRail will provide you with a customs broker if so required, prior to the vehicle crossing.

**13.** Payment can be prepaid by cash, money order, direct deposit, wire transfer,. or our preference is an E-mail money transfer. In some cases we do allow a Visa or MasterCard payment, however a service fee of 5 % applies. Please note that if a credit card has been accepted by our company to use against the shipment of your vehicle the signature below acts as your authorization. Cancellation of all orders will impose a \$ 500.00 cancellation fee and or if the vehicle is intransit and or a spot has been booked and paid for and the customer cancels, then autorail will impose additonal service fees. Vehicles will not be shipped until the tariff has been paid in full unless alternate arrangements have been made with an AutoRail customer service representative.

\_\_\_\_\_

Date

\_\_\_\_\_

Customers Initials

\_\_\_\_\_

Customer Signature

\_\_\_\_\_

AutoRail Employee Signature

Any Questions Contact Head Office

Ph:1-800-387-9000 Fax:1-800-204-4181, Email: [info@autorail.com](mailto:info@autorail.com)

# Vehicle Movement Record

## Explanations Filling out ( A - Through - H )

**A** - Make sure if you have spoke to someone in our office that you place the name of that person in the box. Please make sure that Online Quote (ID) that was sent to you when you received the shipping rate is placed in this section.

**B** - If you want to ship your vehicle from a town or city be specific so that we can confirm the correct price has been provided to you. Note that you will see this in section E and F, when we ask more specific questions, Like Do you want to ship from our closest terminal, etc etc....

**C** - Please provide all the information necessary. The Destination phone # is important, even if it is your cell phone number from another province..

**D** - Just a note that The (Auto) is for Automatic (Std) is for Standard. The VIN# is the Serial number of the vehicle which can be found on the Insurance Slip or Registration or the Title. Not really necessary but we would like to see a copy of this by a scan or a Fax. 1-800-204-4181

**E 1** - If you check the box (yes) then we will provide at a later time the actual physical terminal address and contact information, where you or someone you appoint can drop off the vehicle. The List of Terminal city names is available by clicking on the Highlighted TERMINAL. Please for now just print the city name on the terminal address line..

**E 2** - It is important to understand how we pickup at a Commercial Location or a Residence. First off if you check the Commercial Location as (YES) then that means we will pick up at your commercial location with no extra fees other than the price that was provided to you in the quote.

If you have a problem trying to locate a commercial address, or can't make it work with a Car Dealership , then perhaps we can make those arrangements for you.

Again, Please note that we would rather you make the arrangements.... Basically all you have to do is obtain, the contact name and number of a person who For Example, might be a Service Manager or Assistant Manager of a Auto Dealership Service Dept. Most of these guys are pretty helpful.. but understanding they do not take any responsibility for your vehicle while it is there waiting for us to pickup.

Tell them that Allied Systems, who are the ones that generally bring the new cars in to their dealership , will pick up your vehicle. This is just an example of what has happened in the past. Remember dealerships will not take responsibility for any damage. They are merely doing you a favor.

If you check on (Yes) for a Residence Pickup then an additional fee of \$50 to \$ 175 may be added to the shipment so that we can go with a flat deck truck or a tow truck to your residence and bring back to the commercial location to meet our truck or we will bring it back directly to our terminal for further shipment...

So to save you money,, it's up to you.. but if you can provide a commercial location pickup in your town or city, like IE: Car Dealership or a Walmart or a Commercial Business address, more or less where you would see large moving trucks for example, then we are fine. We just need to have a contact name and number, of who will hand us the keys. As well sometimes we are able to provide the driver your phone number and he could call to

meet at a predetermined location. But this is not something we normally do. **F 1** – If you check the box (yes) then we will provide at a later time the actual physical Terminal address and contact information, where you or someone you appoint can Pickup the vehicle. The List of Terminal city names is available by clicking on the Highlighted TERMINAL. Please for now just print the city name on the terminal address line. And Email or Fax Back to our office, 1-800-204-4181 OR [info@autorail.com](mailto:info@autorail.com).

**F 2** – It is important to understand how we deliver to a Commercial Location or a Residence. First off if you check the Commercial Location as (YES) then that means we will deliver to a commercial location with no extra fees other than the price that was provided to you in the quote. Fill in information required.

If you check (Yes) for a Residence delivery then an additional fee of \$50 to \$ 175 may be added to the shipment so that we can go with a flat deck truck or a tow truck to your residence door . Again, The reason for this is because our Large trucks are not permitted to enter into a neighborhood , due to public restrictions, IE: Children etc etc..

So if you can provide a commercial location delivery in your town or city,, like IE: Car Dealership or a Walmart or a Commercial Business address, then this would save you additional delivery fees.

If you have a problem trying to locate a commercial address, or can't make it work with a Car Dealership , then perhaps we can make those arrangements for you.

Please note that we would rather you make the arrangements by getting this taken care of.... Basically all you have to do is obtain, the contact name and number of a person who For Example , might be a Service Manager or Assistant Manager of a Auto Dealership Service Dept.

Most of these guys are pretty helpful.. but understanding they do not take any responsibility for your vehicle while it is there waiting for the truck to pickup.. Tell them that Allied Systems who are the ones that generally bring the new cars in to the dealership, will be dropping new cars off and will unload your vehicle , for pickup by yourself or the person you appoint.

As well mention to them that you will pick up your vehicle right away or what ever arrangements you can make.

**G** –Place here the Quoted Price, then (if it applies) which (E2A) is the E section Charge for Residential Pickup and (F2B) is the F Section for Residential Drop off Location. (Misc) is for Luggage fees or other Fees which will be pointed out. And the Provincial tax rate that we give to you is placed here.

**H** – Fax in a copy of the Registration or the Insurance Slip along with the Bank Deposit Slip. Once we receive this information we can then start the process of shipping your vehicle.

So if you decide to go make a deposit at the CIBC Bank.. make sure that you have Cash or a Money Order made payable to AutoRail ,from your own bank.

Ask the teller to copy the deposit slip and if you have your other documents with you, then perhaps you can have them fax them to our office. It is a Toll Free Fax Number 1-800-204-4181



## Payment Information

### 1. EMAIL MONEY TRANSFER

Email Money Transfer Send to: [payment@autorail.com](mailto:payment@autorail.com)

The password question is: "My Brother's Name." We will send you the answer by Email.

**Note:** Usually Your Bank Only Allows You To Transfer \$1000 Per Day Unless you Contact Them for an Increase on your Daily Limit. The Cost to do E-mail Transfers is only \$1.50.

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### PERSONAL Visit to your Bank or Ours

### 2. Direct Deposit NOTE: WIRE TRANSFERS ADD \$15.00

( MUST BE DONE USING MONEY ORDER, CASH OR CERTIFIED CHEQUE PAYABLE TO AUTORAIL )

Account Name: AUTORAIL / WW TRANSPORT SOLUTIONS INC

We will provide our banking information by telephone

**Note:** If you want ask teller to photocopy Deposit Slip and fax along with your signed "Terms & Conditions", Fax: 1-800-204-4181. Make sure the teller is aware that the payment is not held. Have them read the notes on Autorails account.

**IMPORTANT:** Complete ASAP so we are able to reserve a spot on our RailCar or our Truck for your shipment.

Any questions call Ph: 1-800-387-9000 Fax: 1-800-204-4181, Email: [info@autorail.com](mailto:info@autorail.com)



Fill Out Only When We Pickup Or Drop Off (Keep Copy For Your Records)  
And Fax our Office a Copy 1-800-204-4181

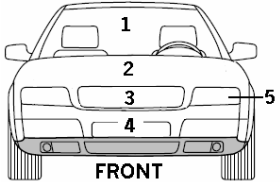
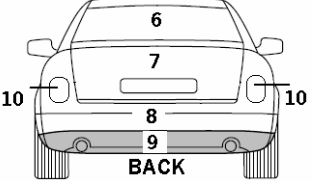
## Condition Report

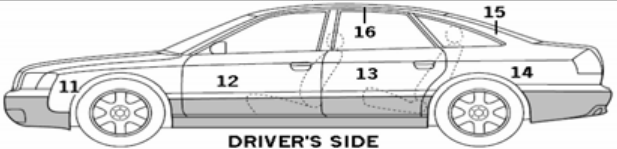
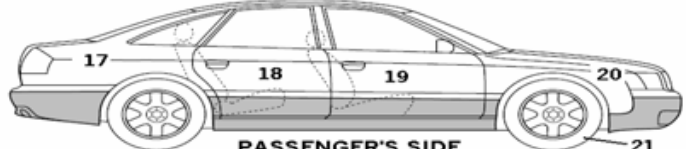
Customer Name:	Year:
Address:	Make:
City:                      State/Prov:	Model:
Ph #:                      Cell #:	Vin:

Notes:	Fuel: $\frac{1}{4}$ $\frac{1}{2}$ $\frac{3}{4}$ Full
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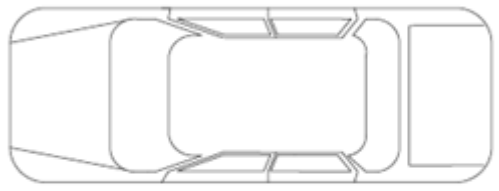
**Condition of Vehicle**  
Indicate any damage to the vehicle in the space provided using your own words or the legend

H - Hairline Scratch	PT - Pitted	T - Torn	B - Bent	GC - Glass Crack	M - Missing BR -
SM - Smashed	R - Rusty	CR - Creased	S - Scratched	ST - Stained	Broken D - Dented

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 <p><b>DRIVER'S SIDE</b></p>	 <p><b>PASSENGER'S SIDE</b></p>
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Vehicle turned over to:	Vehicle turned over by:
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